

SOUTH TRUMPINGTON PARISH MEETING

Minutes of the Meeting of the Parish Meeting held in Meeting Room One at Trumpington Meadows Primary School on Tuesday 11 July 2017 at 7.30 pm

Present: Jason Clarke (South Cambridgeshire District Council) plus 6 electors.

In attendance: Andrew Roberts (Trumpington Residents Association) Ian Dewar (Cambridge and Peterborough Association of Local Councils), Tim Watkins (Greater Cambridge Partnership) and Ben Stoehr (Clerk).

Apologies for Absence: Stephen Collinson (Chairman)

1. Welcome and Handover

Jason Clarke (JC) opened the meeting and gave introductions. It was agreed in the Chairman's absence that he would chair the meeting.

2. Approval of the Minutes of the last meeting

The Minutes of the meeting on the 30th May 2017 were approved following the addition of wording "at the next meeting" at the end of the 7th paragraph on page 2. (Prop. Will Symonds 2nd Daryl Gill)

3. Clerking Update

JC introduced Ben Stoehr as the newly appointed Clerk.

4. Meeting Etiquette

Ian Dewar of CAPALC gave a brief training session on meeting etiquette. The main points included:

- Listen to others
- Motion the Chairman if you wish to speak
- Speak when asked by & through the Chairman
- Let others have their say
- Do not engage in cross table talk
- Be Civil
- Remain Calm
- Do not leave the table during a debate
- Once a vote is taken a matter is closed.

Ian Dewar Left the meeting.

5. Housekeeping

5.1 Bank Account

The options for banking and their pros and cons were discussed. Unity Trust has a monthly charge of £6 but was recommended as the best option as other parish councils use this bank, it has been tried and tested and works well with multiple signatories.

5.2 Insurance

The three insurance quotes were presented and the levels of cover and prices were reviewed.

5.3 Website/Social Media

A preference for a resident to manage the Parish Meeting website was expressed. Thomas Hill expressed a willingness to set up a social media presence on Facebook which was agreed.

The Meeting noted the requirement for agendas to be published in a conspicuous location within the parish. Options around the parish were explored and it was agreed that JC would investigate the possibility of using the noticeboard at the side of the Primary School.

5.4 Memberships and Training

Options for memberships were presented. The Meeting would like further details about possible membership groups to be brought to the next meeting.

5.5 CAPALC / DPA Membersip

The Meeting agreed to join CAPALC and register under the Data Protection Act with the Information Commissioner.

6. Neighbourhood Watch

Andrew Roberts (AR) gave an update on neighbourhood watch schemes. This was carried forward to the next meeting

7. Sporting Village Application Update

JC updated the meeting on the withdrawal of the application. AR gave an update on the background to the application and its withdrawal and that further information should be due later in the year. Questions were asked about the Meeting ability and funding to be able to challenge the local plan.

8. Roads

Tim Watkins (TW) gave a presentation on the Western Orbital plans outlining the plans for Junctions 11, 12 and 13 and plans to increase parking capacity at the Trumpington Road Park and Ride by reducing green space on site and decking sections of the existing car park.

Further plans including traffic modelling should be available in September 2017.

The Meeting raised significant concerns about the capacity of the existing road infrastructure if the capacity of the Park and ride is to be expanded and asked if phasing of traffic lights on Trumpington Road can be improved to reduce congestion, the “Keep Clear” markings at the Trumpington Road/Consort Road junction could be widened to ease entry and exit from the Trumpington Meadows site. JC is to contact Cambridgeshire County Council regarding these.

Plans for a new Park and Ride site on the other side of the M11 were shown to the meeting. Concerns were raised about pedestrian and cycle access and the impact on the already congested Trumpington Road.

The Parish Meeting wanted access to plans for the new spine road through the Trumpington Meadows development including details of traffic calming/management to prevent the route being used as a rat run to bypass the traffic on Trumpington Road. The Meeting also asked that 20mph signs be erected in the development as speeding was already becoming an issue. JC is to look into the plans and signage.

The Meeting agreed for the Roads to be a standing item on the agenda.

Tim Watkins left the meeting.

9. Any Other Business

The Meeting agreed for reports from District and County Councillors to be a standing item on the agenda. The Meeting also agreed for the Trumpington Residents

Association and The Trumpington Meadows Residents Group to be standing items on the agenda. The Meeting agreed to find out if it can join the Southern Fringe Forum, JC to enquire.

It was raised if the Parish Meeting should have an emblem or logo to use on the website and on social media. The use of a Saxon cross thought to be found locally was mentioned although its finding within the parish was questioned.

Decision Items

a. Bank Account

Agreed to set up an account with Unity Trust. Prop Will Symonds 2nd Thomas Hill

b. Insurance Services

Agreed to take the policy from Hiscox at a cost of £168.00. Prop Charmian Allen 2nd Thomas Hill

c. CAPALC Membership

Agreed to join CAPALC and Register with the ICO.

d. Date of Next Meeting

The date of the next meeting was set as the 10th October 2017 at 7.30pm

Closure of meeting

There was no further business and the meeting closed at 9.15 pm.

SignedChairmandate.