

SOUTH TRUMPINGTON PARISH MEETING

Minutes of the Meeting of the Parish Meeting held in the Exercise Room at Trumpington Meadows Primary School on Thursday 23 April 2019 at 7.30 pm

Present: Philip Allen (Chairman) plus 2 electors.

In attendance: A Roberts (Trumpington Residents' Association), L Frost (Trumpington Meadows Community), and Ben Stoehr (Clerk).

Apologies were received from, Mr Umit Cordan (Vice-Chairman)

1. Election of Chairman

Philip Allen was elected as Chairman and signed the Declaration of Acceptance of Office. ^{Prop R}
Cordan, 2nd W Symonds, AIF.

2. Election of Vice-Chairman

Umit Cordan was elected as Vice-Chairman in his absence, subject to him accepting the position.
^{Prop W Symonds, 2nd, P Allen, AIF}

3. Approval of the Minutes of the Last Meeting

The Minutes were signed as a true record with a correction to change "Roberts" to "Frost" in the attendance list. ^{Prop W Symonds, 2nd P Allen, AIF}

4. Information Items

4.1 Report from District Councillor

The District Councillor's report was noted. Cllr Allen summarised the main points of the report.

4.2 Report from County Councillor

Report noted.

4.4 Update from Trumpington Residents Association (TRA)

A Roberts reported that new flyers have been produced partly with funds given by the Parish Meeting.

Upcoming events organised by the TRA were reported including the annual summer trip to Hunstanton and the 10 year anniversary celebrations

4.5 Update on Trumpington Meadows Management Meeting

P Allen was unable to attend the last meeting.

5. Appointment of Parish Meeting Representatives

It was agreed that W Symonds would attend the Trumpington Meadows Management Meetings with R Cordan and U Cordan as backup if he is unavailable. ^{Prop P Allen 2nd W Symonds, AIF}

6. Review of Parish Meeting Policies & Procedures

The Policies of the Parish Meeting were reviewed and it was agreed that no changes were required.

4.3 Update from Trumpington Meadows Community (TMC)

L Frost reported on upcoming TMC events including the picnic and discovery day. At the next meeting there are plans to discuss first aid and defibrillators.

7. **Finance**

7.1 Receipt of the finance report and payment of bills

The Payments to the LGS Services £789.52 and CAPALC £172.25 were approved. ^{Prop P}
Allen, 2nd W Symonds, AIF

7.2 Review of banking signatories and arrangements for payments

No changes needed.

7.3 To review the effectiveness of the internal controls that have been in place during the year under review (between 1st April 2018 and 31 March 2019)

The systems of internal control were reviewed and found to be adequate.

7.4 To review the Internal Auditors Report (if received)

The Internal Auditors report was noted. It was noted that cheque stubs were not always initialed as the signatories did not always attend the meeting.

7.5 To prepare the Annual Governance Statement (Section 1)

The Statements in Section 1 were read out and it was agreed to write yes in boxes 1-8.

7.6 To approve the Annual Governance Statement by resolution

Approved. ^{Prop P Allen, 2nd R Cordan, AIF}

7.7 To consider the Accounting Statements (Section 2)

The Accounting statements were considered. It was noted that the Parish Meeting should increase its spending on non admin items.

7.8 To approve the Accounting Statements by resolution

Approved. ^{Prop P Allen, 2nd R Cordan, AIF}

7.9 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting

The AGAR was signed by the Chairman.

8. **Planning – Applications Received Since the Last Meeting**

None received

9. **Wildlife Trust**

This was carried forward to the July meeting as the Wildlife Trust were unable to attend.

10. **M11 Junction 11 Park and Ride**

It was noted that the GCP decision on the Park and Ride site is due on the 6 June and the Executive Board would be meeting on the 27 June. It was agreed to submit a written question to the board once the recommendations are published.

11 Youth Bus Update, Review and Approval of Continuation of Service

It was agreed that the service will continue for the September term subject to the service working well. Prop P Allen, 2nd W Symmonds, AIF

12 Purchase of Tennis Court Seating

It was agreed to purchase a bench for the Tennis Court/MUGA up to a value of £1000 subject to permission being granted. It was noted that the MUGA was to be closed from June to be resurfaced. It was agreed to try and get the bench installed at the same time. Prop P Allen, 2nd W Symmonds, AIF

13 CCC Highways and Street Lighting Surveys

It was agreed not to submit a response from the Parish Meeting.

14. Date of next meeting

The next Parish Meeting is to take place on 16 July 2019 at 7.30 pm.

15. Items for next meeting

- Alcohol licencing at Sainbury's.
- Barratts development to be a standing item.
- Piper Green and green near Mardler Close.
- Bins at Local Centre.
- Defibrillator funding.
- Post Box at Local Centre.
- Wildlife Trust.

16. Closure of meeting

The meeting closed at 9.05 pm.

Signed (Chairman): Date: