South Trumpington Parish Meeting
Agenda

The Public and Press are invited to be present.

Date: Tuesday 18 April 2023 at 7pm
Venue: Trumpington Meadows Primary School

JAMES RANDALL
Mr James Randall, Chairman
06/04/2023

1. **Election of Chair**
2. **Election of Vice-Chair**
3. **Approval of the minutes of the last meeting**
4. **Connections Bus Project – Review of service and consider if to continue funding**
5. **To Consider any Grant Applications Received**
   5.1. Junior Park Run Grant
6. **Consideration of Community Spaces/Hall/Pavilion needs**
7. **Event Organisation and Planning**
8. **Parish Meeting Branding/Signage**
9. **Information Items**
   9.1. District Councillors Report
   9.2. County Councillors Report
   9.3. Update from Trumpington Meadows Delivery and Action Group
   9.4. Update from Trumpington Residents Association
10. **Finance**
    10.1. Receipt of the Finance Report and payment of bills
    10.2. Review of banking signatories
    10.3. To review the effectiveness of the internal controls
    10.4. To prepare the Annual Governance Statement (Section 1)
    10.5. To approve the Annual Governance Statement by resolution
    10.6. To consider the Accounting Statements (Section 2)
    10.7. To agree to declare the Parish Meeting exempt from External Audit for FY23
    10.8. To approve the Accounting Statements by resolution
11. **Planning applications received & note any responses submitted between meetings***
12. **Date of and Items for Next Meeting & Closure of Meeting**

*Planning applications can be found at https://applications.greatercambridgeplanning.org

Clerk: Ben Stoehr, 30 West Drive, Highfields Caldecote, Cambridge, CB23 7NY
clerk@southtrumpington.co.uk 01954 210241 www.southtrumpington.co.uk

SOUTH TRUMPINGTON PARISH MEETING

Minutes of the Parish Meeting held in Trumpington Meadows Primary School on January 17th 2023 at 7pm

Present: James Randall (Chair), Deb Thomas (Vice-Chair) plus 5 electors.

In attendance: P & K Colbert (Trumpington Meadows Delivery and Action Group), 1 non elector, plus B Stoehr (Clerk)

1. Approval of the Minutes of the Last Meeting
The Minutes were signed as a true record. All in Favour

2. Information Items

2.1 District Councillors Report
The report was noted.

2.2 County Councillors Report
The report was noted. It was noted that CCC are investigating 20mph schemes for local communities but that much of Trumpington Meadows was still unadopted.

2.3 Trumpington Meadows Delivery and Action Group Report
P Colbert summarised the written report. It was reported that the Christmas event was again a success and well attended. It was reported that additional support may be required in future due to a shortage of volunteers. It was agreed to add event organisation to the next agenda.

2.4 Trumpington Residents Association Report
The written report was noted.

2.5 Update from BPHA
Nothing received

2.6 Connections Bus Project Report
The report was noted. There was a discussion about the value for money for the youth bus with the low attendance. It was agreed to invite the Connections Bus to the next meeting to discuss the service and to review continuation of the service.

2.7 Food Hub Update
The report was noted.

3. Anti Social Behaviour including at the P&R
It was noted that security was in place New Year to dissuade car meets in Trumpington and Babraham P&Rs. TMDAG has not been notified of any ASB by the Police.

4. Parish Meeting Branding/Signage
No update, to be carried forward to the next meeting

5. Resident Managment Companies
4 RMCs are due to be handed over shortly. It was agreed that legal advice should be sought to help inform residents of their responsibilities.

6. Additional Picnic Benches at the Open Spaces
It was noted that STPM funded 3 benches during the summer. It was agreed to purchase an 8 seater bench from Fenton Timber at a cost of approx £800. It was agreed that TMDAG would order the bench and invoice STPM.

7. Finance

6.1 Receipt of the Finance Report and Payment of Bills
The finance report was noted and the listed payments approved

6.2 Review of Budget and setting of FY2023/24 Budget and Precept
The budget progress to date was reviewed. And the draft baseline budget was discussed and additional items added. It was agreed that a precept of £24,437.35 would be required to balance the budget.

It was agreed to write to the Wildlife Trust and the School/PTA about the availability of funding and to ask them to make any groups who use their facilities aware.

It was agreed to ask CCC about gritting arrangements as the estate is extremely dangerous when it snows and to request the installation of salt bins so residents can grit as necessary.

8. Planning applications received & note any responses submitted between meetings

No applications were received. It was noted that there were was a 2nd application for 171 Osprey Drive received after the previous meeting which included 3rd party use which was not received. The lack of notification would be raised with the Planning department.

It was reported that there would be a public event showing the plans for Anstey Hall.

8 Date of and Items for Next Meeting & Closure of Meeting

The next meeting will be on the 18 April 2023 at 7pm if a room is available.
It was agreed that the information items should be later on the agenda and to re-write to Royal Mail and ask if they are now able to install an additional Post Box as there are now significantly more properties in Trumpington Meadows outside the ½ mile threshold.

The meeting was closed at 9.23pm

South Trumpington Parish Meeting

Grant Application Form

Please complete the form below, or write a letter including all the sections below, and email to the clerk: clerk@southtrumpington.co.uk

Organisation	Contact Name
parkrun Global Limited registered charity number: 1175062	Louise Wakefield
Telephone	**Email**
[redacted]	[redacted]
Address	
[redacted]	

Please provide a brief description of the group and its aims. Please include details of any connection with South Trumpington Parish.

Junior Park Run is a 2k run, at 09:00 each Sunday morning, for children aged 4-14. These runs take place all over the world. I am seeking to set up a Junior Park Run, currently exploring this with local councillors; Philippa Slatter and David Levien, plus Joe Notarnicola - Active Lifestyles Officer.

I have previously been in contact with The Wildlife Trust regarding Trumpington Meadows. We are currently awaiting the council to adopt full responsibility for Hobson's Park before we can obtain the Landowner Permission required to set up a Junior Park Run. We could consider alternative spaces where a 2km course (could be e.g. 2x 1km 'laps') can be set up.

Increasing female participation and encouraging more people from low socioeconomic communities to take part in free, weekly, social activity will be the focus of a new collaboration between Sport England and parkrun. The project will specifically target new events in communities that have the most to benefit from free, weekly, social activity in open spaces. We know from our research that cost and a lack of local opportunities are real barriers in stopping people being more active, and what parkrun does brilliantly is offer free, community-based events for all abilities.

Please describe what the grant will be used for and how it will benefit the residents of South Trumpington Parish. Please provide an estimate of how many people in total you hope to benefit.

There has been a rise in child obesity since the pandemic and educating and encouraging children to form healthy lifestyles, including exercise, has never been so important.
Local families who are unable or unwilling to travel further afield could make use of this opportunity. Older children could walk to the event themselves, without relying on their parents to take them. This would further support the children to make healthy choices which they can carry into adulthood. This would be fantastic for the young people of ever-growing Trumpington. It would also support building community links, bringing families together.

We could ask the local schools to support in advertising / promoting awareness. I have an existing network with local independent schools (who may also be able to support with funding, as part of their charitable status) and I am also a governor at Trumpington Park Primary School.
As well as landowner permission, I will need to form a committee of at least 10 volunteers and raise £4000 for set up costs including purchase of the defibrillator (compulsory at all Park Run events) which I envisage could then also be situated eg. at the community gardens for community use. This will benefit hundreds of people; the event itself I expect to attract a core group of at least 30 children regularly attending.

Please set out how much money you are asking for and how this relates to the total project costs. Please tell us about other sources of funding that you have or have applied

for.

I have an existing network with local independent schools who may also be able to support with funding, as part of their charitable status. I will also approach local businesses to further support funding. I have applied for community kick start funding which is £300.
I will also contact Sport England: Increasing female participation and encouraging more people from low socioeconomic communities to take part in free, weekly, social activity will be the focus of a new collaboration between Sport England and parkrun. The project will specifically target new events in communities that have the most to benefit from free, weekly, social activity in open spaces.
The investment will be focused on the key areas of increasing the number of women and girls who take part and increasing participation from lower socioeconomic groups.

I would like to apply for as much as possible, please, noting that your limit may be £3000.

Please provide details of your organisations bank account

TBC
parkrun Global Limited
registered charity number: 1175062

Please provide a copy of your last 2 years accounts (if you have them)

South Trumpington Parish Meeting
Grant Application Form

Please complete the form below, or write a letter including all the sections below, and email to the clerk: clerk@southtrumpington.co.uk

Organisation	Contact Name
1st Trumpington Scout Group	Amyas Phillips
Telephone [redacted]	**Email** chair@1sttrumpingtonscouts.org.uk
Address [redacted]	

Please provide a brief description of the group and its aims. Please include details of any connection with South Trumpington Parish.

1st Trumpington Scout Group is part of the Worldwide family of Scouting.

The Group was established in 2017 to provide Scouting activities for young people in Trumpington. We currently have one Scout Troop, two Cub Packs and one Beaver Colony. Each Section meets weekly during term time at either Trumpington Meadows and Fawcett Primary Schools. In the summer we make use of Trumpington Meadows for outdoor activities.

We provide scouting activities to around 100 young people and have almost 40 volunteers. We have around 50 young people on our waiting list. Of these 100 young people, around 7 live in South Trumpington and a further 7 live on Trumpington Meadows.

Please describe what the grant will be used for and how it will benefit the residents of South Trumpington Parish. Please provide an estimate of how many people in total you hope to benefit.

In January 2022, STPM awarded us a grant towards the cost of a storage container.

We would now like to fill the container with equipment, particularly for camping. We have previously borrowed equipment from other groups which is not always convenient as they may be using it. We would like to purchase the following:

- large mess tent
- additional tents for young people & leader sleeping
- tables and benches
- cooking equipment including pots, pans and utensils
- gas stoves
- gas hot water boiler

The equipment will benefit all members of the group, both current and future, who choose to come to camp, or who attend our family day in July.

Please set out how much money you are asking for and how this relates to the total project costs. Please tell us about other sources of funding that you have or have applied

for.

The Group does have some money saved for equipment. A grant would help this go further , and would ultimately enable us to start to save towards a Scout Hut in the future. It would also allow us to keep termly subs (currently £42 per term, £21 per term for those on low incomes) as low as possible for as long as possible (we have not increased subs for the last 2 years).

If you were able to agree to a further grant, we could propose to match fund this out of our own funds, up to a maximum of £2,000. This would make our money go twice as far as currently expected.

Please provide details of your organisations bank account

1st Trumpington Scout Group have a bank account. Details can be provided if the grant application is successful.

Please provide a copy of your last 2 years accounts (if you have them)

Please see attached.

1st Trumpington Scout Group
c/o 16 Stonehill Road
Cambridge
CB22 5JL

South Trumpington Parish Meeting
c/o 30 West Drive
Highfields Caldecote
Cambridge CB23 7NY

14 April 2023

Dear South Trumpington Parish meeting,

Grant Funding for 1st Trumpington Scout Group Storage Container

Thank you for the grant of £3,000 towards a storage hut for 1st Trumpington Scout Group, which was agreed at the meeting on 20th January 2022.

The Group, who meet at Trumpington Meadows and Fawcett Primary Schools, purchased the container in February 2023. The container is located behind Trumpington Meadows Primary School adjacent to the football container. We had previously had our equipment in storage at the Cambridge District Scout Headquarters in Chesterton, which was not particularly convenient, so it is brilliant to have this this so close by.

The Group are very grateful for the grant from STPM which has allowed us to purchase the container while retaining funds for the purchase of equipment for camps. Grant funding was also obtained from Cambridge District Scouts (£2,000) and from South Cambridgeshire County Council (£1,000) for the container, the total cost of which was around £6,000.

With many thanks,

Amyas Phillips

Amyas Phillips, Chair of trustees, 1st Trumpington Scout Group

Artwork by a Tuesday Cub

From:
Date: 30 March 2023 at 17:09:08 BST
To: vicechair@southtrumpington.co.uk
Subject: South Trumpington Parish Meeting - Call for Ideas

Dear Vice Chair,

I saw a call for ideas on the Trumpington Meadows facebook group.

I would like to say the idea for the cafe is a fantastic one and I would like to see it actualised!

I would also like to suggest community hangouts/events like film nights, game nights and fairs or a small festival.

I am a producer and arts manager and I would volunteer my services and time to make it work should the suggestions be accepted by the community.

Hi,

I didn't get much traction from the Scouts with a logo design so I roped in my son & we had a play around.
How about something like the below as an idea? It uses a logo design website. The cost to use would be $65.
What do you think? We can adjust colours, font etc as we like.
Perhaps we can discuss on Tuesday.

Regards,

Deb

Hi everyone, Some possible logos based on the community theme. I think we need to highlight the STPM initials as using the full description takes too long & hopefully people will gradually understand what STPM means. Also good to have an eye-catching animation for media platforms, FB etc we will also need a similar static version. I prefer an imperfect circle & the 3 central images for me represent a family (like the 3 bears) encompassed by the ring which also represents the community. Colours can easily change but the rainbow colours also reflect the TM Primary schools logo - as per the flags. Please feel free to suggest any changes etc. BW Karen

Trumpington Residents' Association: South Trumpington Parish Meeting update, 18 April 2023

SouthTrumpington_TRA_0423
April 2023
Andrew Roberts

Trumpington Food Hub

We are continuing to operate the Food Hub in Trumpington Pavilion from 12 noon to 1:30 pm on Fridays. Sue-Ellen Beadle is the Coordinator and will be very pleased to hear from you if you are interested in volunteering and with offers of food supplies, email: foodhub@trumpingtonresidentsassociation.org. As a result of further donations, a grant from Hans and Julia Rausing and a Community Grant from Cambridge City Council, we will be able to continue until March 2024 and would greatly appreciate additional financial donations.

Planning

Anstey Hall planning application (20/01426/FUL):
Based on feedback from a number of our members and a discussion at our members' meeting on 25 January 2023, we submitted a further response to the Anstey Hall proposal, with a neutral position. We stressed that our members recognised that there were real merits in the development of homes for elderly residents. However, a number of concerns were raised by our members and other residents and we detailed these in our response.

TRA membership and meetings

We welcome additional members from all parts of Trumpington. We are currently holding our regular meetings on the last Wednesdays of the month, either online at 7:30 pm or in person at the Village Hall Jubilee Room at 8 pm. The next meeting will be in the Village Hall at 8 pm on 26 April. For further information, see the Residents' Association Facebook page (https://www.facebook.com/TrumpingtonResidentsAssociation) and our web site (http://trumpingtonresidentsassociation.org/news/).

A Company Limited by Guarantee. Company Number 6729377. Registered in England.
Registered Office: Trumpington Pavilion, Paget Road, Trumpington, Cambridge CB2 9JF.
www.trumpingtonresidentsassociation.org
Contact: davidplank@hotmail.com

Peter Blake
Director of Transport
Greater Cambridge Partnership

15 March 2023

Dear Peter,

Cambridge South West Travel Hub and Melbourn Greenway
Trumpington's Cycling & Walking Network

Hello. I hope you are well.

You are aware of our ongoing correspondence on this matter with Anna Chyslinka-Derkowska. The issues were discussed by the Association's Committee last week informed by members' responses to reports at our regular meetings and in the TRA newsletter. As a result, the Association wishes to recommend to the GCP four key objectives we wish to achieve. These are as follows.

1) ***Retain and improve the existing path to the paths alongside Hauxton Road and Addenbrooke's Road:***
   By "the existing path" we mean the west / east path from before the entry of the new shared use path to the Trumpington Meadows development to Hauxton Road (A1309), as marked on the Cambridge AZ Street Atlas, map 50. By "improve" we mean to the same 5 metre width and standard as the new shared use path.
   As you know, it came as a complete surprise to us to be told recently that contrary to our previous understanding, it is not planned to retain this path. At no time had we been informed or consulted about this, and our previous understanding was consistent, we thought, with the planning application in which the Planning Statement stated:

   "Proposed Shared Use Route

3.27 The GCP have taken the opportunity of developing the (travel hub) site to provide… *a safer cycling and pedestrian route into the city*… A new route to the south of the existing public right of way… is proposed…
3.28 As a result of the new shared use route, it is also proposed as part of the proposals to close the existing cycleway along the A10. *The existing public right of way to the north of the application site, will remain as existing*." (Our emphasis)

Were the existing path be removed, there would be *no safe route* for cyclists to cross the Trumpington Meadows development and Trumpington Park & Ride to access the guided busway shared use path or the bus maintenance path parallel with Hauxton Road towards the city centre. Osprey Road and Consort Avenue are *not safe for cyclists*; indeed, they are seen as quite dangerous given the lack of space, absence of cycle lanes and other road markings, and the speeds at which some drivers choose to travel. The reality is that were the GCP to rely on the use of these roads, it is highly likely that at peak times many cyclists would use the pavements to keep out of harm's way, which would be most undesirable given the risk to pedestrians and cyclists and of unwelcome conflict between them. If the existing path is retained, it would not be necessary for cyclists to use these roads because they could, as now, access the path alongside Hauxton Road. This would also allow, as now, cyclists travelling to Shelford Road (A1301), the new Southern Fringe residential areas or the Cambridge Biomedical Campus to cross directly to the Addenbrooke's Road shared use path using the existing Hauxton Road controlled crossing facility without having to access the unsafe Osprey Drive.

We are aware of and appreciate Anna Chylinska-Derkowska's willingness to take up this issue with the landowner and ***urge*** the GCP to put its full weight behind the request that the existing path be retained and improved.

2) Our second key recommendation to the GCP is to ***Install clear signage of safe routes for cyclists and pedestrians to cross the Trumpington Meadows development and Trumpington Park & Ride to get to the Guided Busway shared use path and the path alongside Hauxton Road:***
It should be possible to identify safe routes for cyclists using the Trumpington Meadows road network which do not rely on the unsafe Osprey Drive and Consort Avenue. We recommend that the GCP explores the options, on which we are happy to advise, and brings forward a scheme. This would then enable the GCP and the Trumpington Meadows developer to install signage for safe routes for both cyclists and pedestrians. We ask the GCP to arrange this with the developer whose co-operation is necessary as the roads and pavements are not yet adopted by Cambridgeshire County Council.

3) ***Prevent paths in the northern part of Trumpington Meadows Country Park being used by cyclists wishing to get to the city centre or Long Road, possibly via the unsafe Grantchester Road:***
The Country Park is and is intended to remain a tranquil place for the residents of Trumpington and beyond. Becoming a default transit route for cyclists would be

unacceptably disruptive of this. It would also damage the paths' surfaces which are not designed for this kind of usage, nor should they be. All necessary measures should be taken to prevent this, the most effective of which are successful implementation of recommendations 1 and 2.

4) Our fourth recommendation to the GCP is to ***Plan and fund safe walking and cycling routes into the City centre via Hauxton Road, Trumpington High Street and Trumpington Road – which also link safely via Long Road with the Sawston Greenway route into central Cambridge via Hills Road:***

Anna Chylinska-Derkowska's 9 February 2023 reply to our email of 26 November 2022, states -

> "There is no planned/approved cycling and walking improvements along Trumpington Road at the current time."

This was in response to our seeking confirmation that -

> "The Cycling Plus proposals for "Trumpington Road" have been set aside and there is not a funded plan for pedestrians and cyclists to connect directly to the city centre via Trumpington High Street, Trumpington Road and Trumpington Street – despite the dangerous conditions for both cyclists and pedestrians on Trumpington High Street in particular, and its likely status as a primary distributor road under the new road classification."

These "dangerous conditions" include the very unsafe Waitrose junction with Hauxton Road which is literally "an accident waiting to happen" for pedestrians and cyclists, as well as the perilous narrow cycle lanes on Trumpington High Street in particular which are a significant risk to cyclists, pedestrians and the residents who live directly alongside.

While the GCP's response confirmed our recent understanding, its unconditional nature still came as a surprise given the statement made to us at the time of the Melbourn Greenway public consultation as recorded in our response:

> <u>"Trumpington High Street, Trumpington Road and Street</u>
> It is understood that the consultation at one point included Greenway proposals for this very important and sensitive gateway entrance to Cambridge. *However, a decision was made by your Director of Transport to address the Greenway jointly with the bus priority project, which the Executive Board on 27th June decided should become a project, separate from the Cambridge South West Travel Hub*. If this is indeed the new position, and we ***ask*** for confirmation that it is, the Association supports the decision, which makes good sense, and looks forward to early consultation on specific proposals." [Melbourn Greenway public consultation, TRA response, 1st August 2019, page 2]

We did not support the “Cycling Plus” proposals for this key route because “The focus on cycling alone is deficient. It is important that walking is treated as an active travel partner not a residual.” At the same time the Association agreed with the GCP “that the proposed corridor is a high priority.” [TRA response to Cycling Plus, 15 August 2021, pages 2 & 5] In light of this ***we ask*** the GCP to bring forward active travel proposals for the whole length of the corridor at an early date. The proposals should ensure safe separation/segregation for cyclists and pedestrians along the whole route. They should make safe the dangerous “Waitrose junction” at an early date to which we specifically refer in our Cycling Plus consultation response. Account should also be taken of our comments concerning “Trumpington High Street – Sections 5 & 6”. [TRA response dated 15 August 2021, pages 6-7 & 7 respectively]. In our view there is a very strong case for adopting an approach akin to that of the Melbourn Greenway’s Harston off-road shared use path to bypass Trumpington High Steet altogether as it is fundamentally unsafe for cyclists and could only be made safer by removing one of the carriageways which is clearly not feasible. In this way it would be possible for Trumpington High Street to meet one of the “typical place characteristics” of a “primary distributor road,” viz. “Where space permits: *Segregate* cyclists and buses from other traffic (e.g. bus and cycle lanes) with priority for pedestrians and cyclists at side road junctions” (our emphasis). [A New Road Classification for Cambridge, page 10]

As will be evident, we hope, the Association has given much thought to this important matter. We trust that the GCP and its constituent bodies will respond accordingly and look forward both to your response and to proposals for consultation at an early date. As ever, we are happy to share our local knowledge during the preparation of those proposals as we did over an extended period in respect of the Cambridge South West Travel Hub. We look forward to hearing from you.

Best wishes

David Plank

David Plank
For Trumpington Residents’ Association

Copy to: Anna Chylinska-Derkowska

SOUTH TRUMPINGTON PARISH MEETING
MONTHLY FINANCIAL STATEMENT 18/04/2023

Balance brought forward	**57,452.47**

Adjustments

Additional expenditure approved at previous / between meetings

1ST TRUMPINGTON SCOUTS	CONTAINER GRANT	-3000.00
UNITY TRUST	SERVICE FEE	-18.00

Credits Received

Total Adjustments	*-3018.00*
Balance revised after adjustments	**£54,434.47**

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	54,434.47	54,465.97	-31.50
Total	54,434.47	54,465.97	-31.50

Expenditure for approval **£**

CAPALC	AFFILIATION FEE	380.41
LGS SERVICES	CLERKING & ADMIN SUPPORT	1341.30
TRUMPINGTON FEDERATION	MEETING ROOM HIRE	31.50
	Sub-Total	*1753.21*
	Balance C/F	**52681.26**

Notes:
Late invoices will be brought to the meeting

PARISH MEETINGS ONLY

Annual Governance and Accountability Return 2022/23 Form 2PM

ONLY to be completed on behalf of PARISH MEETINGS OF PARISHES NOT HAVING PARISH COUNCILS, where the higher of gross income or gross expenditure was £25,000 or less, that meet the qualifying criteria, and that wish to CERTIFY themselves as EXEMPT from a limited assurance review.

Guidance notes for Parish Meetings on completing Form 2PM of the Annual Governance and Accountability Return 2022/23 that have financial transactions

1. Every Parish Meeting in England where the higher of all gross income **or** gross expenditure was £25,000 or less **must,** after the end of each financial year, complete Form 2PM of the Annual Governance and Accountability Return in accordance with *Proper Practices*, unless the Parish Meeting:
   a) does not meet the qualifying criteria for exemption; or
   b) does not wish to certify itself as exempt
2. Parish Meetings where the higher of all gross annual income **or** gross annual expenditure **does not exceed** £25,000 and that meet the qualifying criteria as set out in the Certificate of Exemption **are able to declare themselves exempt** from sending the completed Annual Governance and Accountability Return to the external auditor for a limited assurance review **provided** that the Parish Meeting **completes:**

   a) The **Certificate of Exemption**, page 3 and returns a copy of it to the external auditor **either** by email **or** by post (not both) **no later than 30 June 2023.** Failure to do so will result in reminder letter(s) for which the Parish Meeting will be charged £40 +VAT for each letter; and

   b) The **Annual Governance and Accountability Return (Form 2PM)** which is made up of:
   • **Annual Internal Audit Report (page 4) must** be completed by the Parish Meeting's internal auditor.
   • **Section 1 – Annual Governance Statement (page 5) must** be completed and approved by the Parish Meeting.
   • **Section 2 – Accounting Statements (page 6) must** be completed and approved by the Parish Meeting.
   NOTE: Parish Meetings certifying themselves as exempt SHOULD NOT send the completed Annual Governance and Accountability Return to the external auditor.
3. The Parish Meeting **must** approve Section 1 Annual Governance Statement before approving Section 2 Accounting Statements and both **must** be approved and published on a suitable website or be displayed in the local area **before 1 July 2023.**

Publication Requirements

Parish Meetings **must** publish on a suitable website or display in the local area various documents as required by the Accounts and Audit Regulations 2015, and the Local Audit (Smaller Authorities) Regulations 2015. Parish Meetings without a website must display the documents in the local area for 14 days. These include:

- **Certificate of Exemption**, page 3
- **Section 1 – Annual Governance Statement 2022/23**, page 5
- **Section 2 – Accounting Statements 2022/23**, page 6
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

Limited Assurance Review

Any Parish Meeting may request a limited assurance review. If so, the Parish Meeting should not certify itself as exempt or complete the Certificate of Exemption. Instead it should complete Form 3PM of the AGAR 2022/23 and return it to the external auditor together with the supporting documentation requested by the external auditor. The cost to the Parish Meeting for the review will be **£210 +VAT.**

Provided that the Parish Meeting certifies itself as exempt, and completes and publishes the documents listed under 'Publication Requirements', there is **no** requirement for the Parish Meeting to have a review.

If it decides to certify itself as exempt, the Parish Meeting must complete and return the Certificate of Exemption on Page 3 to the external auditor to confirm that it has certified itself exempt.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

Guidance notes for Parish Meetings on completing Form 2PM of the Annual Governance and Accountability Return (AGAR) 2022/23, Sections 1 and 2

- A Parish Meeting that wishes to declare itself exempt from the requirement for a limited assurance review must do so at a meeting held between **1 April and 30 June 2023.** It should not submit its AGAR to the external auditor.
- The Certificate of Exemption should be returned to the external auditor **no later than 30 June 2023.** Reminder letters will incur a charge of £40 +VAT.
- The Parish Meeting **must** comply with *Proper Practices* in completing Sections 1 and 2 of its AGAR and the Certificate of Exemption. Proper Practices are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end.
- The Parish Meeting **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the accounts (Section 2) and evidenced by the agenda or minute references.
- The Chairman must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The Chairman is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- Make sure that the AGAR is complete (no highlighted boxes left empty), and is properly signed and dated. Avoid making amendments to the completed annual return. Any amendments must be approved by the Parish Meeting and properly initialled.
- Use the checklist provided below to review the AGAR for completeness at the meeting at which it is signed off.
- **You must inform your external auditor about any change of Chairman, and provide a relevant email address and telephone number.**
- The Parish Meeting must publish numerical and narrative explanations for significant variances in the accounting statements on **page 6.** Guidance is provided in the *Practitioners' Guide** which may assist.
- Make sure that the accounting statements add up and the balance carried forward from the previous year (Box 7 of 2022) equals the balance brought forward in the current year (Box 1 of 2023).
- The Chairman, on behalf of the Parish Meeting, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The Parish Meeting **must** publish on a suitable website or publicly display in the local area the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor before 1 July 2023.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes been completed?		
	Have the dates set for the period for the exercise of public rights been published?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', is an explanation available for publication?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the Parish Meeting's approval of the accounting statements been confirmed by the signature of the Chairman of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Is an explanation of any difference between Box 7 and Box 8 available, should a question be raised by a local elector and/or an interested party?		

Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices, can be downloaded from **www.nalc.gov.uk**

Certificate of Exemption – AGAR 2022/23 Form 2PM

To be completed by all Parish Meetings that neither received gross income nor incurred gross expenditure exceeding £25,000 in the year of account ended 31 March 2023, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the Parish Meeting has certified itself as exempt at a Parish Meeting held between **1 April and 30 June 2023** and a completed Certificate of Exemption is submitted no later than **30 June 2023** notifying the external auditor.

SOUTH TRUMPINGTON PARISH MEETING
ENTER NAME OF PARISH MEETING

certifies that during the financial year 2022/23, the higher of the Parish Meeting's total gross income for the year **or** total gross annual expenditure for the year did not exceed **£25,000**

Total annual gross income for the Parish Meeting 2022/23:	£22,659 ENTER AMOUNT £00,000
Total annual gross expenditure for the Parish Meeting 2022/23:	£22,263 ENTER AMOUNT £00,000

There are certain circumstances in which an Parish Meeting will be **unable to certify itself as exempt,** so that a limited assurance review will still be required. If a Parish Meeting **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3PM to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- This parish has no Parish Council
- The authority was in existence on 1st April 2019
- In relation to the preceding financial year (2021/22), the external auditor **has not:**
  - issued a public interest report in respect of the Parish Meeting or any entity connected with it
  - made a statutory recommendation to the Parish Meeting
  - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and not withdrawn the notice
  - commenced judicial review proceedings under section 31(1) of the Act
  - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and the Parish Meeting neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, and Annual Accounting Statements still need to be fully completed and, along with a copy of this certificate and notice of the period for the exercise of public rights, published on a suitable website or be publicly displayed in the local area before 1 July 2023. **Signing this certificate confirms the authority will comply with the publication requirements.**

Signed by Chairman

SIGNATURE REQUIRED

Date

18/04/2023 DD/MM/YY

I confirm that this Certificate of Exemption was approved by this Parish Meeting on this date:

18/04/2023 DD/MM/YY

as recorded in minute reference:

10.7 MINUTE REFERENCE

Email

CLERK@SOUTHTRUMPINGTON.CO.UK EMAIL ADDRESS

Telephone number

01954 210241 TELEPHONE NUMBER

Place where this Certificate of Exemption is published or displayed (e.g. Parish Notice Board, Newsletter, Village website, etc.)

WWW.SOUTHTRUMPINGTON.CO.UK PLACE WHERE PUBLISHED OR DISPLAYED

ONLY a copy of this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor but no later than 30 June 2023. Reminder letters for late submission will incur a charge of £40 + VAT.

Form 2PM Annual Internal Audit Report 2022/23

SOUTH TRUMPINGTON PARISH MEETING

ENTER NAME OF PARISH MEETING

During the financial year ended 31 March 2023 the Parish Meeting's internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls to be in operation and obtained appropriate evidence from the authority.

The internal audit for 2022/23 has been carried out in accordance with this Parish Meeting's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this Parish Meeting.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.			
B. This Parish Meeting complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.			
C. This Parish Meeting assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.			
D. The precept requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.			
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.			
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			
H. Asset and investments registers were complete and accurate and properly maintained.			
I. Periodic and year-end bank account reconciliations were properly carried out.			
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.			
K. **If** the Parish Meeting certified itself as exempt from a limited assurance review in 2021/22, it met the exemption criteria and correctly declared itself exempt. *(If the Parish Meeting had a limited assurance review of its 2021/22 AGAR tick "not covered")*			

	Yes	No
M. In the year covered by this AGAR, The Parish Meeting correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations *(during the 2022-23 AGAR period, were public rights in relation to the 2021-22 AGAR evidenced by confirmation of the Chairman that the notice has been published on a suitable website or publicly displayed in the local area.)*		
N. The Parish Meeting has complied with the publication requirements for 2021/22 AGAR. *(See AGAR Page 1 Guidance Notes).*		

For any other risk areas identified by this Parish Meeting adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

DD/MM/YYYY DD/MM/YYYY DD/MM/YYYY

Name of person who carried out the internal audit

ENTER NAME OF INTERNAL AUDITOR

Signature of person who carried out the internal audit

SIGNATURE REQUIRED

Date

DD/MM/YYYY

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Form 2PM Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

SOUTH TRUMPINGTON PARISH MEETING

ENTER NAME OF PARISH MEETING

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		
	Yes	No	*'Yes' means that this Parish Meeting:*
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			*prepared its accounting statements in accordance with the Accounts and Audit Regulations.*
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			*made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.*
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this Parish Meeting to conduct its business or manage its finances.			*has only done what it has the legal power to do and has complied with Proper Practices in doing so.*
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			*during the year gave all persons interested the opportunity to inspect and ask questions about this Parish Meeting's accounts.*
5. We carried out an assessment of the risks facing this Parish Meeting and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			*considered and documented the financial and other risks it faces and dealt with them properly.*
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			*arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls met the needs of this Parish Meeting.*
7. We took appropriate action on all matters raised in reports from internal and external audit.			*responded to matters brought to its attention by internal and external audit.*
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this Parish Meeting and, where appropriate, have included them in the accounting statements.			*disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.*

*For any statement to which the response is 'no', an explanation must be published or displayed

This Annual Governance Statement was approved at a Parish Meeting on:

DD/MM/YYYY 18/04/2023

and recorded as minute reference:

10.5 MINUTE REFERENCE

Signed by the Chairman of the meeting where approval was given:

Chairman SIGNATURE REQUIRED

Form 2PM Section 2 – Accounting Statements 2022/23 for

SOUTH TRUMPINGTON PARISH MEETING

ENTER NAME OF PARISH MEETING

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.*
1. Balances brought forward	48,494	54,039	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.*
2. (+) Precept	19,923	22,659	*Total amount of precept received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	0	0	*Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received.*
4. (-) Staff costs	0	0	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	0	0	*Total expenditure or payments of capital and interest made during the year on the Parish Meeting's borrowings (if any).*
6. (-) All other payments	14,378	22,264	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	54,039	54,434	*Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).*

8. Total value of cash and short term investments	54,039	54,434	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March –* ***To agree with bank reconciliation.***
9. Total fixed assets plus long term investments	2,695	6,356	*"The value of all the property the Parish Meeting owns – it is made up of all its fixed assets and long term investments as at 31 March."*
10. Total borrowings	0	0	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in *Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices* and present fairly the financial position of this Parish Meeting.

Signed by the Chairman before being presented to the Parish Meeting for approval

SIGNATURE REQUIRED

Date DD/MM/YYYY 18/04/2023

I confirm that these Accounting Statements were approved by this Parish Meeting on this date:

DD/MM/YYYY 18/04/2023

as recorded in minute reference:

10.8 MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

SOUTH TRUMPINGTON PARISH MEETING RECEIPTS FY ENDING 2023

DATE	REF		GROSS	VAT	NET	ADVERTISING	AGENCY SERVICES & GRANTS	GENERAL ADMIN	INTEREST	PRECEPT		SPECIAL PROJECTS	RESTRICTED RESERVES
21/04/2022	BACS SCDC	PRECEPT 50%	11329.56		11329.56						11329.56		
21/09/2022	BACS SCDC	PRECEPT 50%	11329.56		11329.56						11329.56		
			0.00		0.00								
			0.00		0.00								
			22659.12	**0.00**	**22659.12**	**0.00**	**0.00**	**0.00**	**0.00**		**22659.12**	**1000.00**	**0.00**
	OUTSTANDING AT BANK												
	TOTAL OUTSTANDING		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		**0.00**	**0.00**	**0.00**

SOUTH TRUMPINGTON PARISH MEETING PAYMENTS FY ENDING 2023

DATE	REF	PAYEE	DETAIL	GROSS	VAT	SUBTOTAL	ADVERTISING	GENERAL ADMIN	ADMIN SUPPORT	SALARIES	SPECIAL PROJECTS	S137	MAINTENANCE	CONTINGENCY	RESERVES Special Proj	RESERVES Youth Prov
		Payments FY 2022														
28/04/2022	BACS	LGS SERVICES	CLERKING	1475.45		1475.45		568.25	907.20							
28/04/2022	BACS	CAPALC	AFFILIATION FEE	326.70		326.70		326.70								
28/04/2022	BACS	TRUMPINGTON FEDERATION	ROOM HIRE - APRIL 22	31.50		31.50		31.50								
28/04/2022	BACS	TRUMPINGTON FOOD BANK	GRANT	1000.00		1000.00						1000.00				
30/06/2022	DD	UNITY TRUST	SERVICE FEE	18.00		18.00		18.00								
14/07/2022	BACS	RS ELECTRICAL	DEFIB INSTALLATION	272.40		272.40									272.40	
14/07/2022	BACS	K COLBERT	REPLACMENT KEYS	12.60		12.60							12.60			
14/07/2022	BACS	CANALBS	INTERNAL AUDIT	118.75		118.75		118.75								
14/07/2022	BACS	LGS SERVICES	CLERKING	1149.95		1149.95		613.01	536.94							
14/07/2022	BACS	CAME AND CO	INSURANCE	618.89		618.89		618.89								
30/09/2022	DD	UNITY TRUST BANK	SERVICE FEE	18.00		18.00		18.00								
11/10/2022		TRUMPINGTON FEDERATION	ROOM HIRE - OCT 22	39.00		39.00		39.00								
11/10/2022		CONNECTIONS BUS	YOUTH BUS	1533.00		1533.00										1533.00
11/10/2022		LGS SERVICES	CLERKING & EXPENSES	728.24		728.24		104.24	624.00							
11/10/2022		J SPEAKMAN	INVITE DELIVERY	40.00		40.00		40.00								
11/10/2022		TRUMPINGTON CLOTHES HUB	S137	1153.20		1153.20						1153.20				
30/11/2022		CONNECTIONS BUS	YOUTH BUS	1314.00		1314.00										1314.00
30/11/2022		TMDAG	XMAS EVENT	1900.00		1900.00									1900.00	
31/12/2022		UNITY TRUST BANK	SERVICE FEE	18.00		18.00		18.00								
17/01/2023		CONNECTIONS BUS	YOUTH BUS	876.00		876.00										876.00
17/01/2023		LGS SERVICES	CLERKING & EXPENSES	1274.35		1274.35		518.35	756.00							
17/01/2023		TMDAG	CHINESE NEW YEAR	1500.00		1500.00									1500.00	
17/01/2023		TMDAG	ELECTRICITY SUPPLY - ELECTRIC	134.50		134.50									134.50	
17/01/2023		K&M LIGHTING	ELECTRICITY SUPPLY - INSTALLAT	3661.15		3661.15									3661.15	
17/01/2023		TRUMPINGTON FEDERATION	ROOM HIRE - JAN 23	31.50		31.50		31.50								
17/01/2023		1ST TRUMPINGTON SCOUTS	CONTAINER GRANT	3000.00		3000.00						3000.00				
31/03/2023		UNITY TRUST	SERVICE FEE	18.00		18.00		18.00								
		TOTAL (INCLUDING O/S AT BANK)		**22263.18**	**0.00**	**22263.18**	**0.00**	**3082.19**	**2824.14**	**0.00**	**0.00**	**5153.20**	**12.60**	**0.00**	**7468.05**	**3723.00**
		OUTSTANDING AT BANK														
17/01/2023		TRUMPINGTON FEDERATION	ROOM HIRE - JAN 23	31.50		31.50		31.50								
		TOTAL OUTSTANDING		**31.50**	**0.00**	**31.50**	**0.00**	**31.50**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

SOUTH TRUMPINGTON PARISH MEETING CASH BOOK RECONCILIATION

FY Ending 31 March 2023

Reconciliation from cash book

			31/03/2023
Balance B/F	54,038.53	Balance C/F	
Receipts	22659.12	Current Account	54,465.97
Payments	-22263.18	O/S	-31.50
Balance C/F	54434.47		54434.47

B/F Bank & Cash	54038.53	Payments	22263.18
Receipts	22659.12	C/F	54434.47
	76697.65		76697.65

SOUTH TRUMPINGTON PARISH MEETING
ASSETS LIST
31/03/2023

Item	Location	Notes	Historic Cost (AGAR) FY2022	FY2023
Notice board	Local Centre - Near School Entrance	2 Door notice board. Gifted by Barratt Homes in 2019	1000.00	1000.00
Defibrillator & Cabinet	Local Centre - School	iPAD SP1 & Defibsafe 2 Cabinet	1695.00	1695.00
Electricity Feeder Pillar	Local Centre - Next to noticeboard	Installed FY23 by K&M Lighting. TMDAG responsible for utiities costs		3661.15
Total Value			**2,695.00**	**6,356.15**

RPI %

Historic Cost - Value of assets at the time they were purchased, reported on the AGAR

Replacement Cost - Cost to replace asset at today's price, should include carriage, installation etc. Used for insurance.

South Trumpington Parish Meeting

Payments	Budget 2022/2023	Balance to date 31/3/23	%	Budget 2023/2024	Notes
Advertising					
Advertising TOTAL	**0.00**	**0.00**		**0.00**	
General Admin	**0.00**	**0.00**		**0.00**	
Admin Support	2808.00	2824.14	100.57%	3120.00	Based of 2 hours per week.
Insurance	220.00	618.89	281.31%	350.00	A new supplier/product has been identified for FY24
Audit Fee	100.00	118.75	118.75%	120.00	If the receipts & payments are below £25k the parish Meeting will be exempt from external audit
Post/telephone/stationery/room hi	1800.00	2017.85	112.10%	1800.00	based on 4 meetings per year, includes bank fees (£6pm). Posting of meeting invites costs an extra £1789.80 based on current housing numbers. £40 per meeting if hand delivered.
Affiliation fees	350.00	326.70	93.34%	350.00	
Training					
General Admin TOTAL	**5278.00**	**5906.33**	**111.90%**	**5740.00**	
Maintenance	0.00			0.00	
Defibrilator					Maintenance funded from reserves
Notice board		12.60			Not expected to require maintenance during year
Maintenance TOTAL	**0.00**	**12.60**		**0.00**	
GRANTS (S137)	**2000.00**	**5153.20**		**5000.00**	S137 allows the Parish Meeting to incur expense for items for which it has no other power. E.g. remembrance wreaths or charity contributions. There are restrictions on how much or what this can be given for.
GRANTS (S137) TOTAL	**2000.00**	**5153.20**		**5000.00**	
Special Projects	14778.12		0.00%	6697.35	
Events (S145)					Current year funded from Reserves.
Youth Provision (S145)	603.00	0.00		7000.00	Current year funded from Reserves. Earmarked at year end to fund next year. Based on 39 visits at £219 per visit.(£237 from 2023)
Misc		0.00			
Special Projects TOTAL	**15381.12**	**0.00**	**0.00%**	**13697.35**	
Contingency					
TOTAL	**22659.12**	**11072.13**	**48.86%**	**24437.35**	

Receipts	Budget 2022/2023	Balance to date	%	Budget 2022/2023	Notes
Precept	22659.12	22659.12	100.00%	24437.35	
Agency Services	0.00				None at present
Bank Interest	0.00				
TOTAL	**£22,659.12**	**£22,659.12**	**100.00%**	**£24,437.35**	

Reserves	C/F	Rec	Pay	C/F	Notes
General Reserves	21,250.87			17,456.74	Auditor requires 1 - 1.5x annual expenditure to be held in general reserves at year end.
Transparency Grant (2017)	£1,535.54			£1,535.54	Grant to help the Parish Meeting meet its obligations under the Transparency Code. Will be used for website and other relevant costs as necessary.
Youth Provision	£7,938.00		3723.00	£4,818.00	
Special Projects	£22,779.12		7468.05	£30,089.19	
Defibrillator	£535.00		0.00	£535.00	To cover replacement consumables and maintenance when required
TOTAL	**£54,038.53**	**£0.00**	**£11,191.05**	**£54,434.47**	

£22,263.18

£22,659.12