South Trumpington Parish Meeting

Agenda

The public and press are invited to be present.
Only registered electors of South Trumpington Parish (eligible to vote in local elections) are able to make proposals and vote on items on the agenda. Non-electors are welcome to attend and listen to proceedings.

Date: Tuesday 16 January 2024 at 7pm
Venue: Trumpington Meadows Primary School – Meeting Room 2

Deb Thomas

Deb Thomas, Chair
05/01/2024

1. **Approval of the Minutes of the Last Meeting**
2. **Youth Provision – To note update**
3. **To Consider any Grant Applications Received**
   - 3.1. Trumpington Meadows Primary School – to consider plan of activities provided
   - 3.2. Drama Club – grant application
4. **New Bench & Noticeboard near mobile library stop**
5. **Finance**
   - 5.1. Receipt of the Finance Report and payment of bills
   - 5.2. Review of budget progress to date
   - 5.3. Review and adoption of budget for FY25
   - 5.4. Setting of FY25 precept
6. **Information Items**
   - 6.1. District Councillors Report
   - 6.2. County Councillors Report
   - 6.3. Update from Trumpington Meadows Delivery and Action Group
   - 6.4. Update from Trumpington Residents Association
7. **Planning Applications Received & Note any Responses Submitted Between Meetings***
8. **Date of and Items for Next Meeting & Closure of Meeting**

*Planning applications can be found at https://applications.greatercambridgeplanning.org

Clerk: Ben Stoehr, 30 West Drive, Highfields Caldecote, Cambridge, CB23 7NY
clerk@southtrumpington.co.uk 01954 210241 www.southtrumpington.co.uk

SOUTH TRUMPINGTON PARISH MEETING

Minutes of the Parish Meeting held in Trumpington Meadows Primary School on 17th October 2023 at 7pm

Present: D Thomas (Chair) plus 6 electors.

In attendance: K Colbert (TMDAG) P Colbert (TMDAG), R Tyres (TMDAG) , K Ostler (KPA Events), R Taylor (TM Primary School), Cllr P Slatter (CCC), A Roberts (TRA), plus 4 non electors.

Apologies were received from Cllr B Milnes (CCC) and Cllr M Atkins (SCDC)

1. Approval of the minutes of the last meeting

The minutes were signed as a true record.

2. Youth Provision – To consider Proposal from Romsey Mill

The background to Youth Provision was discussed. Feedback from the provider is required to enable an effective periodic review of the service. The set up of provision at Trumpington Pavilion was discussed, and the options for using School as a venue were considered. Cllr P Slatter has had discussions with youth leaders and CCC Officers, regarding training of volunteers and is happy to provide further information about how it works.

Cllr Atkins is the Vice Chair of Children and Young Peoples Committee

There was a proposal to agree the proposals at the January meeting, there was no seconder.

RESOLVED to proceed with Romsey Mill proposal with minor shaping of the service, reporting, and a review after 6 months after the service starts. 5 in favour. A meeting is to be arranged with Romsey Mill to discuss.

3. To Consider any Grant Applications Received

3.1 Wildlife Trust BCN – request for funding to provide new signage at the Country Park and update on unauthorised vehicle access precautions

The wildlife grant request was considered. The Meeting requested to add 'please keep the noise down' signage near the kick about area. There was also a message from the Ranger stating the new access barrier has been ordered, and is awaiting installation to prevent vehicle incursion. A bund has now been installed.

It was reported that an Environmental impact report is required to allow police to act with a quicker response time in case of incursion. The Parish Meeting is to review vehicle access restrictions in 6 months. It is expected that when Haul Road is cleared, that works will be implemented. K Colbert will arrange a meeting with Barratts Site Manager to discuss further.

RESOLVED to award a £5,000 grant to the Wildlife Trust. 5 in favour.

3.2 Trumpington Meadows Primary School – development of after school activities and enhancement of school frontage

R Taylor explained the School's plans for after school activities. 50% of students qualify for Pupil Premium which is support for low income families. This puts a large strain on school funds
possible options for activities include dance events/tuition, discos, keep fit, trampoline class, acting classes, movie and music nights. The School is looking to provide these at as low cost/free.
It gives children who are otherwise unsupervised/un-occupied to have a place to go. There is a underused Forest School area which needs improvements to make it useable. The lack of the PTA means there is limited fundraising options available and the school want to provide facitilies and activities for the Community. Some events need to be provided by paid suppliers and others could be volunteer run/supported.

RESOLVED to allocate up to £10,000 pro-rata (per FY) funding to the School for entertainment and after school/community events. The School is to provide a plan on how it could be spent which will be reviewed at a future meeting. The funding is subject to review after 12 months.

4. Community Event Organisation, Planning and Volunteering

4.1 Update on Christmas Tree and options for future sustainable future options

K Colbert reported that the Christmas tree is being provided by the City Council in November. The City

Council is unlikely to provide funding for future years as it is looking to be more sustainable. K Colbert has asked Trinity if they are able to provide the tree in the future if it is funded by STPM.

4.2 Presentation by KPA Events re Christmas 2023 event
K Ostler introduced themselves as the organiser for the Christmas event (KPM Events) They are looking to integrate the Community and local businesses with events, and are seeking funding for a large marquee at the front of the School for DJ an Karaoke. They are keen to get residents from South Trumpington involved. The provisional date set is the 15th December 5-8pm. The School will be holding an event inside from 4pm. TMDAG is looking to provide/encourage lighting in the local centre. The event has a budget of £4k agreed previously and plans are on budget so far.

4.3 Chinese New Year 2024 – Event proposals, funding request, and volunteers
K Colbert reported that there is nothing currently planned, and enquired whether the community is interested in having an event again.

RESOLVED contribute up to £2k towards Chinese New Year event should it take place. 6 in favour.

Update from R Tyres on final handover of Trumpington Meadows, maintenance issues and update on meeting between City Council, County Council, TMDAD and local residents
R Tyre was not present. TMDAG have identified areas to be transferred to the City Council. There is now a clearer picture of what is supposed to be happening.

The Clerk is to ask National Highways to replant the greenery adjacent to the M11, at the western end of the Country Park, which was removed.

5. Resident Management Companies Legal Advice
M Keegan provided an update on the meeting with the Barrister. It is effectively impossible for the Parish Meeting to get legal advice on behalf of the residents.

6. Information Items

7.1 District Councillors Report
The written report was noted.

7.2 County Councillors Report

Cllr P Slatter spoke regarding the mobile library and a bench/notice board is needed near the mobile library stop. This could be further discussed at the next meeting,

7.3 Trumpington Meadows Delivery and Action Group Report
Taken earlier.

7.4 Trumpington Residents Association Report
The written report was noted.

7. Planning applications received & note any responses submitted between meetings

There were no planning applications received for consideration.

It was noted that the Ansty Hall application for shared accommodation had been refused.

A question was asked about how planning applications are chosen for consideration. The Clerk explained that consultations received from Greater Cambs Planning are put forward. Other application can be included but the Clerk is not notified of these, if a resident would like an application from outside the parish to be considered they would need to notify the Clerk.

8. Finance

9.1 Receipt of the Finance report and payment of bills
The finance report was noted and the listed payments approved

9. Date of and Items for Next Meeting & Closure of Meeting
The next meeting will be on the 16 January 2024 at 7pm.

The meeting was closed at 9.19pm

Signed (Chair):_____ Date: _____

FAWCETT PRIMARY SCHOOL
Head of School - Mrs Jemma Calverley
Fawcett Primary School, Alpha Terrace,
Trumpington, Cambridge. CB2 9FS
01223 840299
office@fawcett.cambs.sch.uk
www.trumpingtonfederation.co.uk

THE TRUMPINGTON FEDERATION
Executive Head Teacher
Ori Dalton
Growing and Learning Together

Trumpington Meadows Primary School
Head of School - Mr Ollie Monro
Trumpington Meadows Primary School,
Kestrel Rise, Trumpington, Cambridge. CB2 9AY
01223 840299
office@trumpingtonmeadows.cambs.sch.uk
www.trumpingtonfederation.co.uk

Trumpington Meadows Activities Clubs

TMAC

As a hub of the community, we would ideally like to provide a greater resource to provide local residents with a wider range of clubs for after school activities. We would like to be able to offer these clubs to all who would like to access them for free or low cost.

To provide these clubs we are looking at the skills we have both in school and the local groups that use the site for activities.

Clubs we would like to provide are:

Bush craft and survival

Trampolining

Drama/signing

Street dance

Indoor sports

MMA/wrestling

We would also like to put on movie nights and discos.

To enable us to help run these events we will be looking for support from local residents who may be able to offer some time. I would also like to see if other local groups like Duke of Edinburgh student may be able to offer some assistance whilst working towards parts of their award.

On running these clubs and events we hope to be able to increase local engagement and provide a welcoming and inclusive space.

I have had great interest in people wanting to run groups, with the release of the funds we would like to start putting our plan into action. One of the first jobs will be to improve the forest school area as I have a bush craft teacher ready to go.

I will be looking to run a lunch event early in the new year to promote what we have to offer and get people signed up to the various clubs and activities.

Many thanks

Richard Taylor

Ofsted Good Provider
PSQM Primary Science Quality Mark

Trumpington Community Drama Group
Trumpington Pavilion
Paget Rd
Trumpington
CB2 9JF

15th November, 2023

Subject: STPM Grant Application

Dear Ben,

By way of introduction, I am the current Chair of Trumpington Community Drama Group (TCDG). On behalf of the group, I would like to apply for an STPM Grant to help keep our vital community activities running. Following the template of the application form below, we have outlined the main aims and activities of the group, as well as the benefits we believe bring to South Trumpington parish. I have also enclosed the last 2 complete financial years' top-level accounts, as well as some photographs of our young people 'in action' in the Parish.

Should you require a greater level of granularity for any of the sections in the application form, or have any questions regarding the information provided, please don't hesitate to contact me directly via phone (07785 344403) or email (chair@trumpingtondrama.co.uk). If you are able to acknowledge receipt of this application, it would be greatly appreciated. Finally, thank you in advance for the time spent reading and considering our application.

Kind regards,

Mark Wade

South Trumpington Parish Meeting
Grant Application Form

Organisation: Trumpington Community Drama Group

Contact name: Mark Wade

Telephone: 07785 344403

email: chair@trumpingtondrama.co.uk or wadey1@gmail.com

Organisation Address: Trumpington Pavilion, Paget Rd, Trumpington, CB2 9JF

Please provide a brief description of the group and its aims. Please include details of any connection with South Trumpington Parish.

Description of the group

We're a much-valued after-school community Drama Club for children and young people (aged 7 to 16) from the Trumpington area. We hold weekly rehearsals throughout the school year, which culminate in two annual Show Performances that are open to residents of the South Trumpington Parish and the wider area. The young people are coached in the weekly rehearsals by two TCDG-funded Drama Club leaders, who in turn are supported by a highly engaged group of parents and the TCDG Committee. It is a testament to the Group's success that many parents **stay on** to help out, even when their children have 'graduated' from TCDG.

Through Drama, the Aims of the group fall into three main areas:

- To promote inclusion and integration of young people across the community
- To provide a safe space in which young people can identify and develop their natural talents, and grow in confidence
- To create a deeper sense of belonging and a support network for the families of TCDG young people and the wider community

Connections with South Trumpington Parish (STP)

The Drama Club itself started in STP back in 2014/2015. This was at a time when Trumpington Meadows was just beginning to grow, and there was a clear need for groups that could promote social cohesion and the development of young people. Many of our young people (past and present) either live (or lived) in STP, and attend Trumpington Meadows Primary School. In the interests of privacy, we have not included specific names here (but could find a way to do so if required and subject to consent). Of course, as the word spread about TCDG, we now have children who attend other primary and secondary schools in the wider Trumpington area. In addition to the direct connection between TCDG young people and local schools, we have frequent interactions between TCGD and local entities. For example, we have organized the Christmas Tree lighting twice outside Trumpington Meadows Primary,

and run a ‘Santa on Tour’ event. We also rehearse in the Country Park, and have done a performance outside the school. Please see the PDF that accompanied this emailed application.

Please describe what the grant will be used for and how it will benefit the residents of South Trumpington Parish. Please provide an estimate of how many people in total you hope to benefit.

Use of funds

If awarded, the Grant will be used to support part of the salaries of our paid Drama Group leaders. Our two main Drama Group leaders were previously funded by Cambridge City Council as Youth Workers, but structural rearrangements mean that this is no longer possible. Due to their unique skills and experience in Drama, combined with their excellent track record working with young people, TCGD was keen to retain both positions going forward. This means that we now have to find resources to cover staff payments. Our current other grant source does not allow funding of salaries, and without additional salary-specific funds there is a real risk of having to wind up activities prematurely. We would also use some of the Grant to purchase costumes and props for the performances, and to subsidize a trip to see a local theatre production, which we see as an integral part of the Drama Group educational experience.

In summary, we envisage this very much as a ‘bridging Grant’ that would provide a vital lifeline at a time where we are actively seeking longer-term funding from additional sources.

Community benefits of this Grant

All 20 of the current TCDG young people will directly benefit from this Grant, as they will pick up new skills during the year; many of these can be applied outside drama (public speaking, project planning, for example). As we have seen in previous years, they will also establish new friendships within the group, and they experience a massive growth in confidence as they progress from rehearsals to the shows. We have often also found that the weekly rehearsals provide an environment where young people have a group of peers with whom they can discuss problems they may have at school or elsewhere. Although the precise number is not quantifiable, the benefit extends beyond the young people because parents, guardians, and carers derive a great deal of personal satisfaction from volunteering and seeing their children bloom on stage. Low-cost and parish-wide access to the shows means that elderly and low-income households can benefit from these social interactions and get exposure to true ‘grass-roots’ Arts.

Importantly, the young people of STP can benefit directly from our activities by joining the Drama Club. The main intake coincides with the start of the Autumn school term, although spaces do become available at other times during the year. As described above, the young people and their families will benefit from (and can contribute) to this vibrant community that extends well beyond the shows themselves. Returning to the Grant guidelines, we feel that all the above satisfies at

least two of the four ‘awarding criteria’, namely **Enhancing the quality of life** and **Promoting the Parish in a positive way**.

Please set out how much money you are asking for and how this relates to the total project costs. Please tell us about other sources of funding that you have or have applied

We are asking for £2,800, which is essentially 25% of the total project cost. The only other major funding source we have secured is from Cambridge City Council, which adds an additional ~25%. We will cover the remaining 50% of the costs with a mixture of our reserve funds (built up essentially to cover staffing costs), Show proceeds, and additional Grant awards. Specific request breakdown is on next page.

Grant request detail

Expenditure	**Amount requested (£)**
Staffing costs	2000
Costumes and props	400
Subsidized theatre trip	400

Please provide details of your organisation’s bank account

Trumpington Community Drama Group
HSBC
Sort: 40-16-57
Account: 41512951

Please provide a copy of your last two years’ accounts

See the attachment that accompanies this Application. It contains the summary Income and Expenditure for the previous two full tax years (2021–2022 and 2022–2023).

SOUTH TRUMPINGTON PARISH MEETING
MONTHLY FINANCIAL STATEMENT 16/01/2024

Balance brought forward	**55,182.11**

Adjustments

Additional expenditure approved at previous / between meetings		
UNITY TRUST	SERVICE FEE	-18.00
CONNECTIONS BUS PROJECT	YOUTH BUS	-1175.00
THE WILDLIFE TRUST	SIGNS GRANT	-3000.00
TRUMPINGTON SCOUTS	GRANT	-500.00
TH DAG	XMAS EVENT	-4000.00
UNITY TRUST	SERVICE FEE	-18.00

Credits Received		
SCDC	PRECEPT 50%	12218.68

Total Adjustments	*3507.68*
Balance revised after adjustments	**£58,689.79**

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	58,689.79	58,689.79	0.00
Total	58,689.79	58,689.79	0.00

Expenditure for approval		**£**
B STOEHR	EXPENSES - WEBSITE RENEWAL	165.52
LGS SERVICES	CLERKING & ADMIN SUPPORT OCT-JAN	1351.11
	Sub-Total	*1516.63*
	Balance C/F	**57173.16**

Notes:
Late invoices will be brought to the meeting

South Trumpington Parish Meeting

Payments	Budget 2023/2024	Balance to date 16/1/24	%	Budget 2024/2025	Notes
Advertising		165.52			
Advertising TOTAL	**0.00**	**165.52**		**0.00**	
General Admin				**0.00**	
Admin Support	3120.00	2808.00	90.00%	3120.00	Based of 2 hours per week.
Insurance	350.00	327.85	93.67%	350.00	A new supplier/product has been identified for FY24
Audit Fee	120.00	71.25	59.38%	75.00	If the receipts & payments are below £25k the parish Meeting will be exempt from external audit.
Post/telephone/stationery/room hi	1800.00	2637.62	146.53%	2700.00	based on 4 meetings per year, includes bank fees (£6pm). Posting of meeting invites costs an extra £1887 based on current housing numbers.
Affiliation fees	350.00	380.41	108.69%	400.00	Capalc affiliation based on number of electors.
Training					
General Admin TOTAL	**5740.00**	**6225.13**	**108.45%**	**6645.00**	
Asset Maintenance	0.00				
Defibrilator					Maintenance funded from reserves
Notice board		0.00			Not expected to require maintenance during year
Maintenance TOTAL	**0.00**	**0.00**		**0.00**	
GRANTS & S137	**5000.00**	**5000.00**			S137 allows the Parish Meeting to incur expense for items for which it has no other power. E.g. remembrance wreaths or charity contributions. There are restrictions on how much or what this can be given for.
School Activities Grant				10000.00	£10kpa agreed Oct 2023
GRANTS & S137 TOTAL	**5000.00**	**5000.00**		**10000.00**	
Special Projects	6697.35		0.00%		
Events (S145)					Current year funded from Reserves.
Youth Provision (S145)	7000.00				Current year funded from Reserves. Earmark at year end to fund next year. Romsey Mill Detached Youth Work 44 weeks = £4900
Misc		0.00			
Special Projects TOTAL	**13697.35**	**0.00**	**0.00%**	**0.00**	
Contingency					
TOTAL	**24437.35**	**11390.65**	**46.61%**	**16645.00**	

Receipts	Budget 2022/2023	Balance to date	%	Budget 2022/2023	Notes
Precept	24437.35	24437.34	100.00%		
Agency Services	0.00				None at present
TOTAL	**£22,659.12**	**£24,437.34**	**107.85%**	**£0.00**	

Reserves	C/F	Rec	Pay	C/F	Notes
General Reserves	17,456.74			31,354.54	Auditor requires 1 - 1.5x annual expenditure to be held in general reserves at year end.
Transparency Grant (2017)	£1,535.54			£1,535.54	Grant to help the Parish Meeting meet its obligations under the Transparency Code. Will be used for website and other relevant costs as necessary.
Youth Provision	£4,818.00		3308.00	£1,510.00	
Special Projects	£30,089.19		7000.00	£23,089.19	Not allocated to any specific projects
Defibrillator	£535.00			£535.00	To cover replacement consumables and maintenance when required
TOTAL	**£54,434.47**	**£0.00**	**£10,308.00**	**£58,024.27**	

£21,698.65

£24,437.34

Council Tax Base FY21	342.2
Band D Equivalent FY21	58.22
Council Tax Base FY22	353.4
Band D Equivalent FY22	56.38
Council Tax Base FY23	401.9
Band D Equivalent FY23	56.38
Council Tax Base FY24	481.6
Band D Equivalent FY24	50.74
Council Tax Base FY25	489.6
Band D Equivalent FY25	0

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA
t: 01954 713000
www.scambs.gov.uk

South Cambridgeshire District Council

Ben Stoehr
South Trumpington Parish Meeting
clerk@southtrumpington.co.uk
01954 210241

Our ref: Parish Precepts 2024.25

15 November 2023

Contact email:
daniel.hasler@scambs.gov.uk

Dear Sir/Madam

Re: Local Government Finance Act 1992 – Parish Precepts

This letter is sent to all Town Councils, Parish Councils and Parish Meetings in South Cambridgeshire.

I am writing to advise you of our estimates for the tax base for your parish for 2024-25. This is an opportunity for you to check our estimates of your tax base before we formally set the tax base in December 2023. Please note that there have been difficulties in forecasting this year, due to the impact of the uncertain economic environment. If you have any feedback, please respond by **12 December 2023**.

We are also seeking to obtain from you the precept information we need to finalise our budgets.

Appendix A is a consultation document setting out proposals for payment of Parish Precepts by the District Council in 2024-25. If you would like to comment on this document, please do so by **12 December 2023**.

Please answer the following questions:

Question 1

Do you wish to comment on the enclosed consultation document Appendix A?

If yes, please reply to dawn.graham@scambs.gov.uk before **12 December 2023**, otherwise see question 2.

Question 2

How much will your Council require by way of precept in 2024-25? Please state your requirements as an amount of money.

Please reply to accountancy@scambs.gov.uk by **31 January 2024,** including **nil** precepts by completing the form **Appendix D.**

The Council is working in conjunction with Cambridgeshire County Council and the Fire and Police Authorities to produce a combined information pack which will be available from the Council's website by the time the Council Tax bills are sent out. Your answers to Question 2 above will provide us with the information required for this information pack to be prepared.

Some Parishes find it helpful to have details of the estimated tax base for the Parish when they determine their precept.

Appendix B is a schedule showing the estimated tax base for all the Parishes for 2024-25.

Appendix C is explanatory information on how the Council Tax Base is calculated.

Appendix D should be completed and returned by ALL parishes with your precept request – even for NIL requests.

Where local councils request £140,000 or more, they are required to provide details of their spending plans by using the template at the bottom of Appendix D. This information is made available to Council Taxpayers in the Council Tax leaflet distributed with the annual bills.

Payment will be made directly to the Parish Council bank account via BACS. If your Parish has changed its bank details in the last year, please complete **Appendix E** and return it with your precept request. The remittance advice will be sent via email – please complete the details in Appendix D.

If you have any queries, please do not hesitate to contact me.

Yours faithfully

Farzana Ahmed

Deputy Head of Finance

Aide-memoire:

Task	Due Date	Completed
Comments/Feedback regarding Consultation (Appendix A) - *Optional*	12/12/2023	
Comments/Feedback regarding Tax Base (Appendix B) - *Optional*	12/12/2023	
Parish Precept Requirement (Appendix D) - *Essential* **Please return to accountancy@scambs.gov.uk by:-**	**31/01/2024**	
Submission of Bank Details (Appendix E) – *If changed*.	31/01/2024	

APPENDIX A

LOCAL GOVERNMENT FINANCE ACT 1992

PARISH PRECEPTS

1. CONSULTATION

1.1 The consultation relating to the payment of precepts covers the: -

i. frequency of payment.

ii. dates on which payments are to be made; and

iii. calculation of each amount.

1.2 Regulations provide that at least 50% of the precept must be paid within 30 days of the start of the financial year and the remaining 50% within 6 months of the start of the financial year. Payment of precepts issued after the beginning of the financial year will be delayed.

1.3 The proposed schedule for the payment of precepts for 2024-25 are as follows: -

a) The first instalment will be paid by Friday 26 April 2024. In the case of a precept of £1,000 or less, the full precept will be paid. In all other cases the amount of the first instalment will be £1,000 or 50% of the precept, whichever is greater.

b) Any balance will be paid by 27 September 2024.

1.4 Please let me have any comments you wish to make by the 12 December 2023.

1.5 Please submit your Parish precepts no later than the 31 January 2024.

2. PARISH & TOWN COUNCIL ELECTIONS

2.1 There are no scheduled town or parish council elections taking place in May 2024. The next scheduled town and parish council elections will take place alongside elections to the district council in May 2026.

2.2 If a town or parish has a by-election caused by a casual vacancy, 100% of the costs of that election will be recharged to the Town/Parish Council.

2.3 The rough cost of a parish by-election will escalate in line with the size of the electorate. The cost will usually be between £1800 (for small parishes), up to £7000/£8000 for larger parishes. There are many variables and it is difficult to provide accurate estimates.

2.4 Please email the Elections Team (elections@scambs.gov.uk) if you have any questions regarding 2024 Electoral Arrangements.

3. LOCAL COUNCIL TAX SUPPORT

3.1 It is expected that there will be no further changes to LCTS scheme which was amended last year. The current scheme will increase by CPI from 1 April 2024.

APPENDIX B

COUNCIL TAX BASE - 2024/25

Estimated number of band D equivalent properties

(after 0.6% allowance for losses on collection)

Great Abington	473.6	Horningsea	167.2
Little Abington	265.3	Horseheath	211.6
Abington Pigotts	77.3	Ickleton	347.0
Arrington	166.7	Impington	1,542.6
Babraham	125.9	Kingston	138.7
Balsham	763.0	Knapwell	44.0
Bar Hill	1,480.6	Landbeach	393.3
Barrington	632.4	Linton	1,846.9
Bartlow	54.5	Litlington	367.6
Barton	393.8	Lolworth	77.8
Bassingbourn	1,252.0	Longstanton	1,193.6
Bourn	435.8	Longstowe	89.0
Boxworth	104.6	Madingley	108.9
Caldecote	899.5	Melbourn	2,192.8
Cambourne	4,361.2	Meldreth	833.2
Carlton	96.3	Milton	1,756.4
Castle Camps	287.2	Guilden Morden	451.0
Caxton	257.2	Steeple Morden	525.5
Childerley	12.1	Newton	194.6
Chishill	328.4	Northstowe	1471.9
Comberton	920.2	Oakington/Westwick	602.1
Conington	69.0	Orchard Park	838.8
Coton	426.9	Orwell	535.2
Cottenham	2,637.3	Over	1,177.3
Croxton	82.0	Pampisford	157.7
Croydon	109.4	Papworth Everard	1,407.8
Dry Drayton	332.9	Papworth St Agnes	32.7
Duxford	770.6	Rampton	207.6
Elsworth	311.1	Sawston	2,719.3
Eltisley	193.4	Great Shelford	2,047.5
Great Eversden	119.9	Little Shelford	384.3
Little Eversden	275.4	Shepreth	374.0
Fen Ditton	841.9	Shingay-cum-Wendy	54.2
Fen Drayton	396.2	Shudy Camps	149.9
Fowlmere	593.6	Stapleford	933.0
Foxton	566.9	Stow-cum-Quy	213.7
Fulbourn	1,950.1	Swavesey	1,104.5
Gamlingay	1,575.3	Tadlow	86.0
Girton	1,952.4	Teversham	1,042.3
Little Gransden	151.9	Thriplow	487.1
Grantchester	255.1	Toft	330.8
Graveley	95.9	South Trumpington	489.6
Hardwick	1,145.9	Waterbeach	2,224.8
Harlton	152.8	Weston Colville	300.4
Harston	835.9	West Wickham	193.5
Haslingfield	709.2	West Wratting	232.6
Hatley	95.6	Whaddon	21.0
Hauxton	595.5	Whittlesford	828.9
Heydon	124.9	Great Wilbraham	292.1
Hildersham	100.9	Little Wilbraham	197.8
Hinxton	161.5	Willingham	1,721.3
Histon	1,798.5	Wimpole	138.6
		DISTRICT TOTAL	68,295.5

APPENDIX C

CALCULATION OF COUNCIL TAX BASE

1. All dwellings in the Parish are assessed by the Valuation Office, part of Revenue and Customs, and placed in the following bands:

Valuation Band		Range of Values (at 1991 prices)
A	up to	£40,000
B		£40,001 - £ 52,000
C		£52,001 - £ 68,000
D		£68,001 - £ 88,000
E		£88,001 - £120,000
F		£120,001 - £160,000
G		£160,001 - £320,000
H	more than	£320,000

2. The number of dwellings in each band is then adjusted to take account of:

   a) reductions in the number of dwellings

      - exempt dwellings
      - diplomats' dwellings (if any)
      - demolitions

   b) additions to the number of dwelling

      - Ministry of Defence properties (if any)
      - Dwellings awaiting banding
      - New dwellings to be completed and occupied before the end of the next financial year

   c) Adjustments

      - reductions in banding for disabled persons
      - 25% discount for single adults for Council Tax purposes

3. The adjusted number of dwellings in each band is then expressed as a single figure known as “band D equivalents” by multiplying by the relevant fraction:

Valuation Band	Relevant Fraction
A-	5/9
A	6/9
B	7/9
C	8/9
D	9/9
E	11/9
F	13/9
G	15/9
H	18/9

4. The District Council prudently estimates an allowance for losses on collection which is 0.6% for the next financial year. This percentage reduction is applied to the number of band D equivalents in the previous paragraph to arrive at the tax base for tax setting purposes.

5. The Parish precept divided by the tax base will give the Council Tax to cover Parish Council expenditure for a band D property occupied by two or more adults. The Council Tax for dwellings in other bands is calculated by multiplying by the relevant fractions in paragraph 3.

6. A similar calculation, using the same tax base, is also required for the District council, the County Council and the Police and Fire Authorities. Council Tax setting by the District involves the aggregation of all five calculations to arrive at the total Council Tax bill levied to meet the net expenditure of the Parish, District, County, Fire and Police.

7. The actual Council Tax payable will be reduced if discounts (paragraph 2c) and/or council tax benefits for persons on low incomes apply.

8. An illustration of the tax base calculation is shown on the next sheet:

South Trumpington Parish Meeting	**2024/25 Band D Equivalents**
Number of Properties as at October 2023	614
Actual Tax Base on 30.09.2023	**563.4**
Expected New Properties Chargeable for whole year	4.7
Expected New Properties Chargeable for part of the year	0.0
Less Discount under LCTS	-76.5
Less Provision for uncollectable (0.6%)	-2.0
Tax Base for the Year	**489.6**

Appendix D

Parish Precept Requirement 2024/25

(to be completed by **all** parishes and **returned by 31/01/2024** including where a **NIL** precept is set)

Please return to: - accountancy@scambs.gov.uk

Parish: South Trumpington Parish Meeting

Amount required [words]:

Amount required [figures]: £

Name: **Position:**

Please complete contact details for enquiries regarding the precept:

Telephone:

Email for remittance advice:

****

Where local councils request a precept of **£140,000 or more** from their taxpayers they are required to provide more detail of their spending plans, a template is provided below to assist you, this information will then be included in the Council Tax leaflet distributed to residents with the annual council tax bills.

South Trumpington Parish Meeting	**2023-24 Gross Expenditure £**	**2023-24 Net Expenditure £**	**2024-25 Gross Expenditure £**	**2024-25 Net Expenditure £**
Cultural, Environmental and Planning				
Highways, Footpaths and Lighting				
Democratic Representation				
Corporate Management				
Capital Projects				
Total				
Contribution from balances				
Amount of Precept				

APPENDIX E

BANK DETAILS (*if changed*)

If the bank details change throughout the year, please advise: -
Accounts.payable@scambs.gov.uk

South Cambridgeshire District Council, Accountancy Service, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA

Parish: South Trumpington Parish Meeting

Address: ……

……

……

……

Bank/Building Society……..

			Sort Code

								Account no

E-mail address for remittance advice……

Contact name……

Contact telephone number……

Fax number……

Authorised signatories:

Signed…….

Position……..

Signed…….

Position……..

Date……

South Cambridgeshire District Council – Harston & Comberton Ward

Comprising Barton, Coton, Comberton, Grantchester, Harlton, Harston, Haslingfield, Hauxton, and South Trumpington

District Councillors' Monthly Report – January 2024

District Councillor Contact Details

If you have any questions or concerns, please contact us using the details below.

Michael Atkins:	Cllr.Atkins@scambs.gov.uk	07968 264637
Ariel Cahn:	Cllr.CahnA@scambs.gov.uk	07455 128924
Lisa Redrup:	Cllr.Redrup@scambs.gov.uk	07855 324580

Happy New Year!

The council would like to wish all Cambridgeshire residents a happy, healthy and productive 2024. Here's to a wonderful new year!

Grant for new Mobile / Community Warden Schemes

On 1 January, we launched a grant for new Mobile/ Community Warden Schemes that are wanting to set up in the district. £15,000 has been set aside for new schemes out of a total grant fund of £100,000. The aim of this funding (which includes a contribution from Cambridgeshire County Council's unspent Care Together Seed funding) is to provide increased coverage and more equitable access to schemes to support independent living, particularly for older or vulnerable residents. Parish councils and community groups will be able to bid for up to £5,000 per new scheme.

The proposed timeline for grant scheme is as follows:

- Scheme launch and applications open - 1 January 2024
- Application deadline - 5pm 29 February 2024
- Allocation of funding decided- End of March 2024
- Grants paid – April 2024

Before making an application, we would recommend that you refer to the Council's Mobile/Community Warden Scheme toolkit for guidance about setting up a scheme. The background to this fund can be found in agenda item 6 of the Grants Advisory committee reports pack. Please encourage the set-up of schemes in your parishes and signpost them to this funding. If you have any questions, please contact Development Officer, Communities team Emma.Dyer@scambs.gov.uk

Civil Parking Enforcement update

Cambridgeshire County Council have now had the final formal confirmation from the Government regarding Civil Parking Enforcement. The scheme is now live across South Cambridgeshire. As outlined in the briefing session for councillors and parishes in November, notices will be issued until the end of January. These do not have a fine attached. From 1 February 2024, Cambridgeshire County Council's Civil Parking Enforcement Officers will issue penalty charge notices which include a fine for parking on restrictions such as double yellow lines. For more information visit www.cambridgeshire.gov.uk/cpe

Police and Crime Commissioner's survey on police funding

The OPCC would like to thank all the Cambridgeshire residents who completed the Police and Crime Commissioner's survey on police funding for 2024/2025.

Due to some technical difficulties, some members of the community were reportedly not able to access the survey; this has now been resolved, however Nic Goddard, the OPCC Communities Policy Officer, asks everyone who submitted a response to check and amend it, if necessary, to ensure they have a representative and proportionate response of Cambridgeshire residents.

Please also update your local communities with the following link to ensure members of the public can access the survey: https://forms.office.com/e/PSEtUmuUD8.

Updates from DLUHC

National Planning Policy Framework revised

DLUHC has revised the National Planning Policy Framework setting out the government's planning policies for England and how these are expected to be applied. The framework was revised in response to the Levelling-up and Regeneration Bill: reforms to national planning policy consultation response which was published today, 19 December. The revised Framework replaces the previous National Planning Policy Framework updated in September 2023.

Warm spaces in England: toolkit for organisations – reminder

On 23 November, the UK Health Security Agency published Warm spaces in England: an evidence review and toolkit for organisations. The toolkit provides a framework for organisations, including councils, seeking to develop or evaluate a warm space for their local population during the winter. The toolkit has been developed to help increase the effectiveness of warm spaces and includes examples of good practice as well as signposting to resources that support organisations to develop a warm space offer. Councils are encouraged to share this information as appropriate.

UK-wide consultation on plans to simplify electronic goods recycling

On 28 December 2023, a joint UK Government, Scottish Government, Welsh Government and Northern Ireland Executive consultation was launched seeking views on reforms to the Waste Electrical and Electronic Equipment (WEEE) Regulations 2013,which are intended to increase levels of separately collected WEEE for re-use and recycling. Plans will ensure manufacturers, suppliers and retailers will be responsible for recycling electrical goods. The government also published a call for evidence seeking views on longer term ways of ensuring the WEEE system supports the circular economy, including how WEEE is treated at the end of its life. The consultation and call for evidence close on 7 March 2024. If you have any questions, please contact: weee@defra.gov.uk Councils are encouraged to respond and share the consultation as appropriate.

Energy efficiency drive for historic homes

Today (3 January), DLUHC announced a review to tackle barriers to make historic homes more energy efficient. The review sets out commitments to drive energy efficiency and low carbon heating improvements to listed buildings and buildings in conservation areas across England, as part of the government's commitment to reach Net Zero by 2050. Commitments include:

- a consultation on new national development management policy specially for historic buildings
- consulting on the greater use of Listed Building Consent Orders to support building improvements, removing the need to submit individual listed building consent applications
- developing clearer guidance for historic homeowners on improving energy efficiency and supporting the construction industry to better deliver retrofitting services
- consulting on reforms to Energy Performance Certificates to ensure they are accurate, reliable and trustworthy

Make Things Right: campaign refresh and toolkit updated

Last year (6 March 2023), the Secretary of State for Levelling Up, Housing & Communities, Rt Hon Michael Gove MP, launched the government's 'Make Things Right' campaign which urges social housing tenants to complain about substandard housing. DLUHC has refreshed the Make Things Right: campaign toolkit to help councils and other partners to spread the word in their communities to support residents. Councils are encouraged to share this information with social housing landlords and residents in their area.

Pathway for zero emission vehicle transition by 2035 becomes law

Today (3 January), the Department for Transport announced new laws have commenced which will ensure 80% of new cars and 70% of new vans sold in Great Britain will now be zero emission by 2030, increasing to 100% by 2035.

- the zero-emission vehicle mandate, the government's pathway towards all new cars and vans being zero emission by 2035, is now law
- new regulations are backed by over £2 billion already invested by government to expand charging infrastructure and incentivise zero emission vehicles
- the mandate provides certainty to support the economy, industry and families, and is the largest carbon saving measure in government's net zero strategy

The government also aims to lower the upfront and running costs of owning an electric vehicle including through the plug-in van grant of up to £2,500 for small vans and £5,000 for large vans until at least 2025 and £350 off the cost of homeplace chargepoints for people living in flats.

Trumpington Residents' Association: South Trumpington Parish Meeting update, 16 January 2024

SouthTrumpington_TRA_0124
January 2024
Andrew Roberts

Trumpington Local History Group meeting

Please note that the next Local History meeting will be on 29 February, 7 pm at the Clay Farm Centre, when the topic will be *South-West Trumpington: 5000 Years from Prehistory to Trumpington Meadows*. There will be 3 speakers, Andrew Roberts about the overall history, Randall Evans about art projects, and one of the Wildlife Trust staff about the Country Park. See http://trumpingtonlocalhistorygroup.org/meetings/

TRA members' meetings

The next TRA members' meetings will be at 8 pm on 31 January and the AGM on 27 March, in the Jubilee Room, Trumpington Village Hall. See the News page on the web site for information about membership and meetings, http://trumpingtonresidentsassociation.org/.

Trumpington Pavilion

As we reported in October, the TRA has been concerned for some time about our continued management of Trumpington Pavilion, which we took on from the City Council in October 2009. We are continuing with the current arrangements until the end of March and are then passing the management of the Pavilion back to the City Council and the Pavilion will be run as a branch of the Clay Farm Centre.

Trumpington Food Hub

We continue to operate the Food Hub in Trumpington Pavilion from 12 noon to 1:30 pm on Fridays. Smita Botre has taken over as the Coordinator and will be very pleased to hear from you if you are interested in volunteering and with offers of food supplies, email: foodhub@trumpingtonresidentsassociation.org. The Residents' Association is also unable to continue to administer the Food Hub from the end of March but we are very much hoping that Cambridge City Foodbank will take it over and continue to run it from the Pavilion, at least for an initial period while they develop longer-term plans. They aim to move to a social supermarket model, part of a Cambridge-wide development. We should have confirmation of this and more details in a few weeks. The Cambridge City Foodbank team are looking forward to having your continued support from April.

This is some of the stock that was available to users on 22 December 2023, when we had 58 users coming on behalf of over 190 adults and children: