

SOUTH TRUMPINGTON PARISH MEETING

Minutes of the Parish Meeting held in Trumpington Meadows Primary School on 3 April 2025 at 7pm

Present: D Thomas (Chair) plus 3 electors.

In attendance: K & P Colbert (TMDAG), plus one non elector and B Stoehr (Clerk)

1. Election of Chair

RESOLVED that D Thomas be elected as Chair. (Prop P Seviour, 2nd A Stott, unanimous)

2. Election of Deputy Chair

None.

3. Approval of the Minutes of the last meeting

RESOLVED that the Minutes from the previous meeting on 23 January 2025 be approved and signed by the Chair as a true record, after changing "Trinity College" to "Trinity Estates" under item 2.2. (unanimous)

A discussion took place about the works at the new Park and Ride/Travel Hub and the large number of trees and bushes removed. There is a programme of works as part of the planning permission but it is not sufficiently clear when the works commenced to work out the exact timeline.

The meeting discussed the development near Hauxton and the expected smells due to the groundwork preparation required.

4. To consider any Grant Applications received

4.1 Community Gardening Group – Grant application

A grant of £80.00 had originally been requested but the use of the City Council equipment was not feasible as the grass was more of a lawn.

RESOLVED to approve a grant of up to £300.00 per year, to include bulb planting, with any additional to be funded by TMDAG.

5. Service reviews/updates

5.1 Trumpington Meadows Primary School - After School Activities

The Chair and K Colbert were due to meet with the caretaker today but the meeting was postponed. There is a great deal of work required in the community areas of the school. A discussion took place as to why there was no fund for maintaining the building.

RESOLVED to seek quotations for consideration and that R Tyres should draft the specification for the works.

RESOLVED that priority works should be identified and carried out as soon as possible.

A proposal had been received from Dreams and Wishes to start activities from the Summer Term to assess feasibility of a longer term plan. There would be two sessions per week as a cost of £2,445.

RESOLVED to contract Dreams and Wishes for the Summer Term and to invite K Ostler to the next meeting to report on progress.

5.2 Romsey Mill – Youth provision

RESOLVED to note the report.

6. Finance

6.1 Receipt of the Finance Report and payment of bills

The finance report was received, and payments approved.

6.2 Review of banking signatories

RESOLVED to keep the signatories as at present but to remove P Allen.

6.3 To review the effectiveness of the internal controls

The system of internal controls was reviewed and found to be sufficient.

6.4 Review of policies

RESOLVED to defer this item to the next meeting for review.

6.5 To prepare, consider and approve the Annual Governance Statement (Section 1)

The statements were considered and answered "Yes" for all the boxes.

RESOLVED that the Annual Governance Statement be signed by the Chair.

6.6 To consider, prepare and approve the Accounting Statements (Section 2)

The Accounting Statements were considered and approved.

RESOLVED that the Accounting Statements be signed by the Chair.

6.7 To agree to declare the Parish Meeting exempt from External Audit for 2024

RESOLVED that this was not applicable due to the receipts and payments being over the £25k threshold.

6.8 Chair attendance at WSPF Conference

The Chair reported on the purpose of the event which would have a direct benefit to the Parish Meeting.

RESOLVED to approve a sum of up to £299.00 plus VAT to attend the conference.

6.9 Arrangements for meeting invite distribution

RESOLVED to continue with L Thomas at 30p per property, which is a significant reduction over postal costs.

7. Information items

7.1 District Councillor's report

The District Councillor's written report was noted.

RESOLVED to ask BDW for an update on the highway handover.

7.2 County Councillor's report

None.

7.3 Update from Trumpington Meadows Delivery and Action Group

P Colbert reported that the food truck income was still being received.

STPM was asked if it would like to invite the RMCs to a meeting. Agreed to invite the directors to the next meeting.

7.4 Update from Trumpington Residents' Association

RESOLVED to note the report.

8. Planning applications received & to note any responses submitted between meetings

There were no planning applications received for consideration.

Licensing applications received between meetings are to be sent to the Chair and Paul Seviour.

9. Date of and Items for Next Meeting & Closure of Meeting

RESOLVED that the next meeting will be on Thursday 17 July 2025 at 7pm.

The meeting was closed at 8.59pm.

Signed (Chair): _____

Date: _____